Standard Work

Training Overview:

This intensive 2-day Standard Work course equips participants with the knowledge and skills to design, implement, and sustain standardized processes that drive consistency, efficiency, and quality. Standard Work is a foundational element of Lean that defines the best-known method to perform a task, ensuring that every operator follows the same steps to achieve predictable results.

Through interactive exercises, real-world case studies, and practical application, participants will learn how to document work methods, balance workloads, and establish clear performance expectations. The course emphasizes how Standard Work directly impacts financial performance by reducing variation, improving productivity, lowering training costs, and minimizing defects and rework.

Training Objectives:

- Understand the principles of standard work
- Define Standard Work and its role in Lean operations
- Explain the link between Standard Work, quality, and efficiency
- Capture current best practices and translate them into clear, visual standard work
- Balance operator workloads using takt time and work sequence analysis
- Identify and eliminate variation in work methods
- Reduce errors and defects through standardized procedures
- Calculate cost savings from reduced rework, training time, and downtime
- Show ROI from improved efficiency and productivity
- Implement auditing and review processes to ensure adherence
- Engage employees in continuously refining work standards

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