

ISO 9001:2015 Lead & Internal Auditor Training

Course Description

This ISO 9001:2015 Internal Auditor (3-day) or Lead Auditor (4-day) course equips participants with the knowledge, skills, and globally recognized credentials to audit quality management systems effectively. Aligned with ISO 9001:2015 requirements and ISO 19011 auditing guidelines, this program combines classroom learning, practical audit exercises, and case studies to build auditing competence.

The Internal Auditor track focuses on conducting effective internal audits within an organization, while the Lead Auditor track includes advanced skills for leading audit teams, managing complex audits, and conducting external audits.

The course emphasizes the financial benefits of effective auditing, including reduced nonconformance costs, improved process efficiency, better risk management, and enhanced customer satisfaction—directly contributing to improved profitability.

Course Objectives

Understand ISO 9001:2015 Requirements:

- Interpret clauses and their application across industries.
- Apply the process approach and risk-based thinking in audits.

Plan and Prepare for Audits:

- Develop detailed audit plans, checklists, and schedules.
- Define audit scope, objectives, and criteria.

Conduct Effective Audits:

- Use questioning techniques, gather objective evidence, and assess compliance.
- Identify nonconformities and improvement opportunities.

Lead Auditor-Specific Skills (4-Day Program):

- Lead and manage audit teams, facilitate meetings, and resolve conflicts.
- Handle complex and high-risk audit situations effectively.

Link Auditing to Financial Performance:

- Quantify cost savings from systemic improvements.
- Demonstrate how audits improve efficiency and reduce waste.

Report and Follow Up on Audit Findings:

- Write clear and concise audit reports.
- Ensure corrective actions are implemented and verified.

Training Format Options

• 3-Day Internal Auditor: Covers ISO 9001:2015 requirements, internal audit planning and execution, reporting, and follow-up.

• 4-Day Lead Auditor: Includes all Internal Auditor content plus advanced modules on leading audit teams, managing external audits, and handling complex audit situations.