

---

## Kaizen Leader

### Course Description

This flexible-duration Kaizen course (2, 3, or 5 days) provides participants with the skills and tools to plan, facilitate, and execute focused improvement events that deliver immediate, measurable results. Kaizen, meaning ??continuous improvement,?? focuses on engaging employees at all levels to identify and eliminate waste, streamline processes, and improve quality.

Through a blend of classroom learning, team-based activities, and hands-on application in real processes, participants will learn to scope improvement events, apply Lean tools, and implement solutions rapidly. The course emphasizes the financial benefits of Kaizen, including reduced cycle time, lower operating costs, improved productivity, and increased customer satisfaction. Each participant will leave with a clear understanding of how to link improvement activities to bottom-line business results.

### Course Objectives

#### Understand Kaizen Principles:

- ?? Define Kaizen and its role in Lean and continuous improvement.
- ?? Recognize how short-term events support long-term strategic goals.

#### Plan and Scope Kaizen Events:

- ?? Select high-impact improvement opportunities.
- ?? Define goals, metrics, and team roles for success.

#### Apply Lean Tools During Events:

- ?? Use value stream mapping, 5S, standard work, and other Lean techniques.
- ?? Identify and eliminate the eight forms of waste.

#### Deliver Measurable Financial Results:

- ?? Quantify cost savings from reduced downtime, defects, and excess inventory.
- ?? Demonstrate ROI from rapid improvement efforts.

#### Sustain Improvements Post-Event:

- ?? Implement standard work and visual controls to maintain gains.
- ?? Engage teams in ongoing continuous improvement cycles.

### Training Format Options

?? 2-Day: Introduction to Kaizen principles, event planning, and a focused improvement activity with quick wins.

?? 3-Day: Includes deeper analysis, expanded implementation activities, and sustainability planning.

?? 5-Day: Full Kaizen event with extensive data collection, solution testing, implementation, and follow-up plans.